

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Public Board Meeting held on January 25, 2023 at the Catholic Education Center.

**PRESENT: Trustees:** Paula Del Guidice  
Martin Drainville t/c  
Elizabeth King  
Colleen Landers  
Denis Lincez t/c  
Steve Malciw  
Fred Salvador  
Glenn Sheculski  
Stan Skalecki

**Student Trustee:** Elena Lionello

**Administration:** Tricia Stefanic Wertz, Director of Education t/c  
Daphne Brumwell, Superintendent of Education  
Jennifer Dunkley, Superintendent of Education  
Keld Scott, Superintendent of Business t/c

**Staff:** Michele Mahaffy, Executive Assistant and Recorder

**Regrets:** Nil

**Guests:** Nil

**A CALL TO ORDER**

**Opening Prayer**

The Chair acknowledged that we were on the Traditional Territory of the Ojibway and Oji-Cree people of the Mattagami First Nation located in Treaty 9 and acknowledged that others were joining us from additional treaty territories of the Cree, Ojibway, Algonquin, and the Metis. The opening prayer was recited.

**B ROLL CALL – All Present**

**C DECLARATION OF CONFLICT OF INTEREST – Nil**

**D APPROVAL OF AGENDA**

**Motion**

MOVED BY: C. Landers  
SECONDED BY: S. Skalecki

**Resolution 23-01**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda for the Public Board Meeting, as presented.

**Carried**

**E APPROVAL OF MINUTES**

**Motion**

MOVED BY: D. Lincez  
SECONDED BY: M. Drainville

**Resolution 23-02**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Inaugural Public Board Meeting – December 14, 2022

**Carried**

F **DELEGATIONS** – Nil

G **POLICY**

**G.1 B-2 Disposition of Surplus or Obsolete Assets**

**Motion**

MOVED BY: F. Salvador

**Resolution 23-03**

SECONDED BY: C. Landers

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *B-2 Disposition of Surplus or Obsolete Assets* at first reading.

**Carried**

**G.2 E-3 Supervised Alternative Learning**

**Motion**

MOVED BY: D. Lincez

**Resolution 23-04**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-3 Supervised Alternative Learning* at first reading.

**Carried**

**G.3 E-31 Volunteers in Schools**

**Motion**

MOVED BY: C. Landers

**Resolution 23-05**

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-31 Volunteers in Schools* at first reading.

**Carried**

**G.4 I-3 Electronic Meetings**

**Motion**

MOVED BY: F. Salvador

**Resolution 23-06**

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *I-3 Electronic Meetings* at first reading.

**Carried**

**G.5 T-9 Director of Education Performance Appraisal**

**Motion**

MOVED BY: E. King

**Resolution 23-07**

SECONDED BY: M. Drainville

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *T-9 Director of Education Performance Appraisal* at first reading.

**Carried**

H **PRESENTATIONS AND REPORTS**

## H.1 Presentations

\*\*Note: H.1.1 was presented between H.2.4 and H.2.5 due to unforeseen circumstances.

### H.1.1 OYAP at the NCDSB – Lauri-Ann Loreto Neal, Vice Principal, O’Gorman High School

\*\*L. Neal shared a presentation on the Ontario Youth Apprenticeship Program (OYAP) at O’Gorman High School (OHS). The detailed presentation included a description of OYAP, the four categories of skilled trades and the two different levels of participation. She outlined the benefits of being an OYAP apprentice and the requirements to participate. She also reported on numerous events and accomplishments including the end of the semester Career Fair. The presenter proudly shared the substantial number of participants and the immense involvement of community partners, significantly surpassing provincial averages.

The presenter engaged in a question and answer period with trustees who congratulated OHS for their hard work and ongoing commitment to the program.

## H.2 Reports

### H.2.1 Student Trustee – Monthly Student Report, Elena Lionello

E. Lionello shared her monthly student report. This included:

- LINK Hot Chocolate and Cram Night
- Class Activities: Senior Drama Class visit to St. Joseph School, PPL20 Class Outdoor Fun and Co-op Career Fair
- School Activities: Reach for the Top, Holiday Book Exchange, and the choir Christmas visit to a seniors’ home
- OCSTA Seminar – Student Trustee Workshop – Placing Christ at the Center

### H.2.2 Audit Committee

### H.2.3 Indigenous Advisory Committee – Nil

Trustee Skalecki reported on the January 24, 2023 meeting. The meeting included going over the terms of reference, discussing the topic of bullying and the request to forward a request to the Board to consider the renaming of St. Anne School. The meeting also included two guest speakers, the executive director of the Ojibway and Cree Cultural Centre and a residential school survivor.

Chair Sheculski stated there would be a motion later in the Board Meeting in regards to initiating the process of renaming St. Anne School.

### H.2.4 Special Education Advisory Committee

Trustee Landers reported on the January 25, 2023, meeting. This included information on special incident funding and current requirements, an increase in ESL students and supports for students with autism. She also shared that Superintendent Brumwell shared and updated the committee on the new morning routine for NCDSB’s elementary students.

### H.2.5 Supervised Alternative Learning – Nil

### H.2.6 Transportation Committee

Trustee Salvador reported on the December 19, 2022 meeting. This included the retirement and subsequent hiring of a new officer, driver retention issues, Wi-Fi and seatbelts on busses and the review of a request from a service provider to increase compensation. Committee structure was also discussed with a query as to the position of Chair.

### H.2.7 Program – IEAC Renaming of School Request, Daphne Brumwell, Superintendent of Education

Superintendent Brumwell provided and referred to her report on this item, #11 in the Board Package. She asked the Board if anyone had any questions. Discussion ensued and clarifications were presented including the clarification that accepting the request would not mean a definite name change for the school. It would

initiate a process to look into the matter as per the NCDSB policy and procedure. If approved, a committee would be formed and proceedings would begin. After discussion ended, the Chair noted that a motion would follow.

**H.2.8 Business** – Keld Scott, Superintendent of Business

**H.2.8.1 Trustee Expense Report**

Superintendent Scott reviewed his report and provided background on the figures. Trustees engaged in a question and answer period with trustees.

**H.2.8.2 Holy Family – ERV**

Superintendent Scott referred to the R195-307 Ventilation Upgrade Holy Family School report. The report included two tenders and a recommendation to accept the tender of Airmaxx Plus, Inc. A motion would follow.

**H.2.8.3 Personnel Report**

Superintendent Scott referred to the personnel report included in the Board package. It included one new hire, one resignation and two retirements.

D. Brumwell recognized teacher Dana Vaillancourt who will be retiring at the end of June. She thanked the dedicated teacher for her ongoing commitment to lifelong learning, mentoring and NCDSB's youngest learners. She wished her all the best in her retirement.

J. Dunkley recognized teacher Josée Jolette who will be retiring at the end of March. A dedicated teacher, she has taught at many NCDSB schools in the South over her career. Always supporting the school, her colleagues and the French language. On behalf of NCDSB, she wished her all the best in her retirement.

**H.2.9 Director of Education** – Nil

**H.2.10 Chair/Trustees**

**H.2.10.1 April OCSTA AGM and Business Seminar**

The Chair reminded trustees of the dates for this year's conference as well as details on accommodations and a reminder to register early. There was discussion on upcoming elections at the AGM for area 1 and 3.

**H.2.10.2 Fully Alive Program**

Chair Sheculski noted an email from the Institute for Catholic Education (ICE) and its statement in regards to the manufacturing of the Fully Alive Program used by Catholic schools. He noted that if anyone had any questions they could be forwarded to the Director or himself.

**Motions**

**I.1 Renaming of School Request**

MOVED BY: P. Del Guidice  
SECONDED BY: F. Salvador

**Resolution 23-08**

BE IT RESOLVED THAT the Northeastern Catholic District School Board initiate the process of renaming St. Anne School in accordance with Policy E-16 *Naming of Schools and Facilities*.

**Carried**

**I.2 Holy Family School – Ventilation ERV**

MOVED BY: S. Skalecki  
SECONDED BY: M. Drainville

**Resolution 23-09**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the contract for Holy Family School, Englehart, Ventilation ERV, to Airmaxx Plus Inc., in the amount of \$721,214.00 plus 10% contingency of \$72,121.00 totalling \$793,335.00 plus HST.

**Carried**

**J COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: E. King  
SECONDED BY: M. Drainville

**Resolution 23-10**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**K UNFINISHED BUSINESS – Nil**

**L CORRESPONDENCE – Nil**

**M NEW BUSINESS - Nil**

**N INFORMATION – Nil**

**O FUTURE MEETINGS**

Regular Board Meeting – February 22, 2023 at 4:45 p.m.

**P ADJOURNMENT**

**Motion**

MOVED BY: S. Skalecki

**Resolution 23-11**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:50 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**



Chair of the Board



Secretary-Treasurer